



Cloonan Middle School

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Principal David Rudolph
Assistant Principal Lauren Mody
Assistant Principal David Tate

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Dear Parents & Guardians:

We want to remind you of our attendance policies. We firmly believe that consistent, on-time, attendance is foundational to effective learning. To support this we have implemented two policies with regard to attendance. Please read these carefully, and contact your child's guidance Counselor and House Administrator if you have further questions. As always, we appreciate your support and partnership in assuring our children the best possible learning environment.

Tardy Policy

Each student will be given the opportunity to be tardy to school up to three times per marking period. On the fourth occasion and each time thereafter, should there be one, the student will be assigned a Detention for the following school day. The student will be given a detention slip to bring home and then returned with a parent signature. Ms Marino, the School Social Worker, or Ms Evans and Miss Tee, our Security guards, will ensure that parents are informed about the detentions. The detentions will be from 2:05 p.m. until 3:00 p.m. The Security Guards will supervise students during detentions.

Truancy Policy

Students who accumulate more than four (4) UNEXCUSED absences in one month or ten (10) in a school year will begin the Truancy Referral Process. Ms. Marino, The School Social Worker, will be making home visits to all students who are truant, a meeting will take place with parents and administrators, and appropriate community referrals may be made.

After a student has missed three (3) consecutive days of school, he/ she must return with a medical note or other form of official documentation in order to be excused.